Evaluation plan

"OPEN MINDED GENERATION - O.M.G."

Project No : 2018-1-EL01-KA229-047897

Quality Assurance Plan

1. Introduction

Quality Assurance Plans are part of the project - Project Quality Assurance Plan, "OPEN MINDED GENERATION - O.M.G." - No Reference: 2018-1-EL01-KA229-047897 in accordance with the project's internal monitoring process. This plan aims to ensure that the results of the project are timely and of high quality. The quality assurance plan guidelines will establish the quality assurance rules for the project, providing information on the quality assessment of the project process, the results and impact of the project as well as internal procedures.

1.1.   Aims of the Project

We want to reach the following objectives:

➢ to be able to recognize and reject negativity, rejection, prejudice and hatred in school (either in speech or actions)

➢ to develop sensitivity and awareness of own attitudes through reflection

➢ to develop social awareness for minorities (Immigrants, students with special learning abilities, specific ethnic groups)

➢ to be able to break stereotypes and apply sound judgement

➢ to become aware of the negative impact of undemocratic behavior and bias

➢ to understand how people are influenced towards adopting certain beliefs and attitudes and why this is wrong

➢ to encourage people to stand up for human rights against racism and prejudice

➢ to work with other governmental institutions towards the same target.

The results we propose are at the level of the students:

➢ to familiarize themselves with the ethics of the EU and adopt a democratic behavior

➢ to join groups and be active towards this target

➢ to develop respect and understanding of multicultural characteristics

➢ to be able to communicate better – breaking communication barriers (especially prejudice)

➢ to know and understand the negative effects of bias and racism in order to avoid them

➢ through the activities to further develop the linguistic tools (English Language, computers / communication / internet) as well people skills / team working skills

➢ to develop cognitive skills, thinking, analyzing and structuring their thoughts into expressing solid ideas

The teachers:

➢ will be better able to recognize events at birth and change route by supporting students into slowly changing attitudes and becoming more democratic

➢ they will gain more knowledge on this effect and its extensions into family, society, school in European countries

➢ they will be able to gain from collaborating with peer teachers in other countries in order to compare and contrast methods, approaches results

The schools:

➢ the teaching practices and management should be improved

➢ improvement of the quality of staff training

➢ the cooperation with local NGOs in this project which will transit in long-term effects to be better.

The tangible results we will produce throughout the project are:

✓ informative materials developed for the purpose of the exchanges

✓ the students to create poems and prose on the topic of European diversity

✓ to record on video the role plays

✓ "NO HATE in schools", "United as One under the European Sky" to be the topic on the posters

✓ the students to present photographs for the competition about cultural differences "I am not You but We can be together"

✓ in order to raise awareness about the dangers and unfairness of stereotypes and discriminating behavior to have a collection of interactive games and activities

✓ dissemination materials: articles, photos, feedback forms, lists of participants

✓ dissemination tools: eTwinning, website

✓ forum of discussions, focus groups

✓ communication and data exchange tool - Facebook group of the project

✓ certificates of attendance

- ✓ evaluation reports for each exchange
- ✓ PPT presentations of schools, regions, the problem of stereotyping and discrimination in our regions
- ✓ brochures, fliers
- ✓ to exhibit the students' work in Erasmus+ corners
- ✓ the students video diaries
- ✓ evaluation and reporting materials: impact study, reports
- ✓ management documents: methodologies for selection, evaluation, financial documents etc.

1.2. Project partners

- ➢ Greece - 1st Epaggelmatiko Lykeio of Drama - a Secondary Vocational School located in Drama, in the northern part of Greece- (project coordinator),
- ➢ Bulgaria - Secondary School of Natural Sciences and Mathematics "Prof. Dr. Asen Zlatarov "in the city of Botevgrad, near Sofia,
- ➢ Portugal - EPRALIMA - Professional School of Public Interest, with 3 branches and headquarters in Arcos de Valdevez; a competence assessment center that recognizes, validates and certifies skills, the Technical Center that develops / implements transnational / community projects,
- ➢ Turkey - Cahit Zarifoglu Anadolu Imam Hatip Lisesi, located in Ataşehir in Istanbul, one of the central and beautiful cities of Istanbul,
- ➢ Romania - "Matei Basarab" National Informatics College - Ramnicu Valcea

2. Aims of quality & evaluation

The main aim of the project evaluation is to get a good overview of the effectiveness, efficiency, success and sustainability of the project. The main tasks are to assess the project according to objectives set up in the project proposal, to formulate concrete recommendations and report about measures to increase its value.

There will be several areas of concern: coordination, scope, time, resources, personnel, communication and risk. Procedures of these areas will be considered along the different phases of the project: starting, management, execution, monitoring and closing.

3. Structure of the quality assurance system of the project "OPEN MINDED GENERATION" - O.M.G.

Internal evaluation will be a two-tier activity:

The first quality assessment and monitoring tool is a poll or questionnaire every month after the end of each activity. Analyzes and questionnaires will be provided to teachers and students to assess the pace of the project, common problems, solutions and recommendations for future activities. This will be implemented by C.N. "Matei Basarab", who completes a questionnaire.

The second tool is the quality criteria of each partner school for each activity. This means creating criteria for each activity - the number of students and teachers involved, time management, and the survey. During some activities, the opinion of the indirectly involved people - parents, representatives of society - will be learned. This will be implemented by C.N. "Matei Basarab" who completes the self-evaluation form - an annual report, at the end of each school year.

Self-evaluation forms will cover the following areas:

- ➢ Communication (at national and international level);
- ➢ Innovative aspects of the national team in the implementation process;
- ➢ Management (evaluation of coordinator's activities, related to general management - implementation);
- ➢ Dissemination;
- ➢ External impact / main flows;
- ➢ Summary of local activities;
- ➢ Important moments have been met;
- ➢ Delays (if any) in the planned results / activities and the underlying reasons;
- ➢ Suggested ways to recover and compensate losses in time.

3.1 The Quality Assurance Committee.

This plate consists of:

✓ A representative of the Romanian school, a computer science teacher, responsible for producing and interpreting the questionnaires

✓ Project Coordinator from Greece -1st Epaggelmatiko Lykeio of Drama. The role of the project coordinator is essential, which will periodically update the project partners on the current status of the project. The Project Coordinator will be responsible for all contractual issues. They will also be responsible for the proper management of time and budget. - He / she will ensure that budgets are managed rigorously. He is responsible for avoiding cost overruns, ensuring that partner accounts are up to date and that project time is captured with precision. This person will also have the authority to take all the necessary corrective measures within his or her organization to comply with the project requirements.

ANNUAL REPORT

Partner: C.N.I.”Matei Basarab” –Rm. Valcea   Date:

Period Covered by this Review:

Please complete this form to record the activities and progress in the period.

Communication: Which partners have you had communications with? How often and in which way have you communicated with partners?	
Innovatory aspects: Describe any innovatory aspects to your activities.	

Management: Do you feel that information relating to the management of the project is sufficient, relevant and effective? (Please comment). Give a rating on a scale of 1 to 5. (5 being the most positive)	
Dissemination: List of dissemination activities you have been engaged in.	
External impact/mainstreams: Any multiplier effect/impact.	
In addition to the above formally participating organisations, did you involve other organisations in your project?	
Overall comment:	

Summary of Local Activities in the period:
Milestones met: (also from To-do list)
Delays (if any) in planned activities and outputs:
If applicable how will the team compensate for the delays and catch up: